

Loan Number _____ Doc Request Date _____ Anticipated Sign Date _____
 CD Request Date _____ Lock Expiration _____ First Payment Date _____

ESCROW/CLOSING AGENT

Company Name _____ Officer/Agent _____
 Email/Doc Email _____ Phone _____

BORROWER INFORMATION (as it is to appear on the loan documents)

Borrower Name _____ Co-Borrower Name _____
 Non-Borrowing Spouse (if applicable) _____ Co-Borrower on Title Only Yes No
 Vesting _____
 POA (approval required PTD) Yes No POA Borrower Name _____
 Trust (approval required PTD) Yes No
 LLC/Corp (approval required PTD) Yes No

LOAN INFORMATION

Loan Amount _____ Interest Rate _____
 Loan Term _____ Interest Only: Yes No
 All loan terms on approval are reviewed and approved Impounds: Yes No
 (Flood insurance must be escrowed if the property is in a flood zone regardless of impound waiver.)

ORIGINATION FEES Fees must match the GFE/LE. Please obtain updated Title and Escrow Fees

BROKER/LENDER FEE		FEE PERCENT		FEE AMOUNT	
Broker Compensation Fee	Borrower Paid Lender Paid				
Lender/YSP Credit	Paid to Broker (Business Purpose Only)				
	Paid to Borrower	YSP Split			
Broker Credit Report Fee					
Broker Processing Fee					
Forward Lending Underwriting Fee (If fee bought out, enter zero - 0-)					
Discount Points					
Credit to Borrower					
Appraisal Fee	POC Yes No	Reimburse Broker	Yes No		
1004 D Fee	POC Yes No	Reimburse Broker	Yes No		
VOE Fee					
Desk Review Fee					

TO ENSURE AN ACCURATE CD IS ISSUED, PLEASE PROVIDE ITEMS BELOW

- Appraisal and any review appraisals have been cleared.
- Loan must be locked.
- Locked LE has been signed by all borrowers.
- At the time of docs lock has:
 3 days on a purchase 5 days on a refi
- Hazard Insurance (& Flood Insurance if applicable).
- Third party invoices (processing, credit, VOEs, etc...).
- Updated settlement statement that matches the locked terms (i.e., loan amount, lender/broker fees). Minimum time remaining on the lock is good through funding.